# NACCHO - Travel Authorisation / Allowance Form

| Full Name: | | Organisation: | | Date: | |
|---|---|---|---|---|---|

Reason for Travel: To Attend Aboriginal and Torres Strait Islander Outreach Workers National Conference on 21st – 22nd June 2011.

**Transport Requirements: (FLIGHT BOOKED AND PAID FOR BY NACCHO)**

| Date: | From: | Time: | To: | Time: | Method of Transport: |
|---|---|---|---|---|---|
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[redacted]

**Accommodation Requirements: (Booked and paid for by NACCHO)**

| Name / Address / Venue: Mercure Sydney Hotel | [redacted] | Date In: | Date Out: |
|---|---|---|---|
| 818 – 820 George Street, Sydney, NSW 2000 | | | |
| **(PH: 02 9217 6666)** | | | |

[redacted]

| Officer Travelling Name: | Position in Organisation: |
|---|---|
| Officer Travelling Signature: / / | Authorisation (CEO or delegate): / / |

* As this is a funded project, flights and accommodation will be charged to the participant's organisation for non-attendance.
* Cost's incurred by the participants decision to change flights, will also be charged to the organisation.