

Implementation Plan for Starting Mental Health Nurse Clinics in General Practice

Practice:

Contact Person:

Contact Details:

Division Contact:

- Contract Signed between Practice and IWMDGP
- Practice has copy of relevant documents:
 - MHN General Practice Orientation Guide
 - MHNIP Summary for General Practice
 - MHNIP Guidelines (2111.18.03.08)
- Start date and time agreed Date: Times:
- Patients identified
- Practice advertising/notification arranged
- Time booked for Mental Health Nurse to:
 1. Meet GPs and Practice Staff
 2. Orientation to Practice environment, computer systems, policies and procedures
 3. Access patient records to identify severe mental health patients
 4. Load Care Plan and GP Referral templates onto Practice Software
 5. Be given access to Practice Software and appointments
- Time arranged for IWMDGP staff to meet with Practice Manager to define Appointment, Booking and Recall systems
- Letter/phone call to patients and Practice makes reminder telephone call 24 hours prior to appointment
- Mental Health Nurse Session Options

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					

Afternoon					
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Mental Health Nurse Name and Contact:

It will take 4-6 weeks from signing of contract to commence the service.